

Article 5 – The Mayor

5.1 Election of Mayor and Appointment of Deputy Mayor

The Council will elect the Mayor and appoint the Deputy Mayor at the Annual Council, Annual Selection Meeting and at other times if either office falls vacant. The appointment is for one municipal year.

5.2 Role and Function of the Mayor

The Mayor, and in their absence the Deputy Mayor, shall have the following responsibilities:

- (a) to undertake the role of Chair of the Council so that its business can be carried out efficiently and with regard to the rights of Councillors and the interests of the community;
- (b) to uphold and promote the purposes of the Constitution and to interpret the Constitution when necessary;
- (c) to ensure that the Council meeting is a forum for the debate of matters of concern to the local community and the place at which Councillors can, subject to procedural requirements, discuss matters of importance to the Authority;
- (d) to chair the “State of Cheltenham debate”;
- (e) to promote public involvement in the Authority’s activities;
- (f) to represent the Authority on such civic and ceremonial functions and on such other occasions as the Council and they determine are appropriate.

5.3 Selection of the Mayor

In order to assist the Council in selecting a Mayor, the Chief Executive will maintain a list of all Councillors, to be known as the “Order of Precedence”, showing:

- (a) their total service to the Authority if they have not previously served the Borough as its Mayor; and
- (b) their period of service on the Authority since they last served the Borough as its Mayor
- (c) and will, for Members’ information, submit that list to the Council at its first meeting in the calendar year.